Year 8 Communication Task

**Identify**
- Assessable public outcome that is related to your project.
- Associated tasks that need to be completed in order for the overall job to be successful.
- Project leader
- Competencies to be assessed that relate back to the tasks completed.

**Plan**
- Associated timeline
- Who is going to complete tasks and when
- How you will gain feedback from your audience.

**Implement**
- Undertaking of associated tasks.
- Design of Audience feedback.

**Record**
- Log each of the tasks you complete and the outcome of each task.
- Evaluation or reflection process using proformas provided.

**Oral Presentation**
Deliver an oral presentation that highlights the skills you have learnt, thinking that you have developed and the success or otherwise of your Communication Brief.

**Communication Brief**
- Concludes within negotiated time frame.
- Is suitable for intended audience.
- Has a clear and public outcome that relates to the STC Project area.