MAIN FOCUS : VISION, RESOURCES, SCHOOL EFFECTIVENESS, SUSTAINABILITY AND SUCCESSION

- Leading and managing school transformation
  - to think strategically
  - build and communicate a coherent vision in a range of compelling ways
  - to create a shared vision and strategic plan which inspires and motivates students, staff and all other members of the school community
  - to inspire, challenge, motivate and empower others to carry the vision forward
  - to develop the ethos of the school linked to its core aims and values
  - to promote and update the school vision in line with BSF and Pathfinder Trust

- Designing, modifying and sustaining the school engine that promotes innovation, excellence, equality and high expectation for all students with a focus on standards, behaviour for learning, and the management and administration of the school, subject to any school policies.

- Representing the school as required:
  - Full Governing Body
  - DfES(Ofsted)/SCAT
  - External Meetings
  - School Improvement Partner

- Staffing and Staff Effectiveness – ensuring correct procedures are in place for:
  - Appointments
  - Performance Management and Threshold Progression
  - Conformity to Instructional Leadership Memo

- Chairing SMT Meetings and other meetings (through the development of smaller SMT groupings) as and when executive decisions need to be made

- Maximising Resources by developing and securing the commitment of the wider community and to create and develop opportunities for partnership and collaboration within the community by:
  - Maintaining and developing existing business and community links
  - Courting and developing new business and community links, as required

- Updating HT inputs to SEF (Self Evaluation Form), oversee the evaluation of school performance and ensure priorities are identified for continuous improvement through the cycle of SEF, SIP and DIP

- To promote and experience effective learning and teaching development and delivery, to ensure its effectiveness, and to create a safe and productive learning environment which is engaging and fulfilling for all students

- To demonstrate accountability for agreed Performance Management objectives and to produce regular updates showing how objectives are being met

- To ensure that the Every Child Matters agenda is the spine of all school activities, vision and developments
Ensure ECM runs through all school activities, vision & developments

Demonstrate accountability through PM objectives

Promote & experience effective L & T development & delivery

Oversee the evaluation of school performance

Lead & manage school Transformation including BSF Phase one and The Learning Village

Design, modify & sustain innovation

Represent the school at required meetings & external departments

Ensure correct procedures are in place for staffing & staff effectiveness

Take lead on SMT & executive decision making procedures

Create & develop opportunities for partnership & collaborative working