Ensure the parent or carer is provided with an information collection statement at the time that they complete the enrolment paperwork. This statement will explain the purposes for which the kindergarten service collects personal information, to whom it discloses such information, any laws under which such information is collected, the consequences if such information is not provided, and the fact that a person may access, correct and update such information. A template information collection statement, to which kindergarten services may refer to when designing their own such statement, is available at www.education.vic.gov.au/kindergarten/earlystart

Enrolment Process

Three year old children known to Child Protection

Information for Services

Identify an eligible child

Parent / Guardian completes enrolment (assisted by Child Protection / Child FIRST / Family Services practitioner or kindergarten teacher)

Complete form SF13 Application for Early Start Kindergarten funding form.
Submit form to regional DEECD office.

Payment will be made to the service in the next monthly payment.

Child Protection, Child FIRST / Family Services practitioner or parents / carers can advise of their eligibility to access Early Start Kindergarten