

Your Information – It's Private

Secondary School Nursing Program
March 2011

Who are we?

The Secondary School Nursing Program is a confidential health advice and referral service run by the Department of Education and Early Childhood Development for secondary school students. You can talk to the nurse about a specific health problem or just get some information about a health topic.

What information do we collect about you?

If you see us frequently, we keep your name and contact details on a record. When you visit, we record other details such as your next appointment time and notes about the reason for the visit, information you choose to give us, and any advice provided.

Why do we collect your information?

The information we collect helps us to keep up to date details about your health. This helps us to support you effectively. We also use the information to better manage and plan this service as a whole.

Who else sees your information?

Your information is strictly confidential. It is not normally seen by anyone except the school nurse. Without your consent no one else, not even your parents, Principal or teachers, can see your information unless an exceptional situation arises which requires them to have access (such as a medical emergency or legal necessity). If you move schools, you may be able have your information transferred to a new school nurse; however, it is your choice whether your information is transferred or not.

How will your information be protected?

We are committed to protecting the privacy of your information. The privacy of your information is also protected by law. We treat your information in the strictest confidence and store it very securely.

Can you access your information?

Yes, you have a right to request access to your information and to ask for it to be corrected if necessary.

What say do you have in what happens to your information?

You do have a say in what happens to your information. You can decide how much you want to tell the nurse, and whether the nurse can give that information to someone else for example, if we suggest you see a doctor, the nurse will talk to you about exactly what information you want to share with that doctor. If you decide not to share some of your health information or restrict access to your health record, this is your right but it may affect the referral service's ability to provide you with the best possible health care.

Any other questions?

Talk to the school nurse if you have any other questions about what happens to your information when you see us, or if you want to access your record.

