

Good Practice: Computer Use Form

Conditions for Computer Use form from Williamstown Primary School

The following consent form has been developed by parents working with the school to ensure that it is written in age-appropriate language.

Rules for Computer Use at Williamstown PS

PLEASE EXPLAIN THESE RULES TO YOUR CHILD AND THEN SIGN TO INDICATE THAT YOU HAVE DONE SO.

Student Name: _____

Grade _____ **Year Level** _____

1. Students must follow all teacher instructions regarding the use and activities on the computer.
2. Students need to take great care with the computer resources of the school and must maintain respect for the desks, chairs, computers, printers and cables.
Students may not eat or drink near any computer.
3. When using the internet or email, students will only access appropriate information and send messages that are relevant to the work being completed.
4. Students may only play games on the school's computers when allowed by teachers.
5. When using the internet, in the unlikely circumstance a student comes across unacceptable material, students must immediately notify the supervising teacher. The school principal and ICT coordinator will then deal with this matter.
6. Students will only log on to a computer with their own user name and password, and will always log off when finished with a computer, unless allowed to do otherwise by a teacher.
7. Students will make sure that any e-mail communication sent out shows that they are a Willy Kid.
8. Students will ask a teacher before printing large numbers of copies, printing in colour or downloading large files.

Parent or Carer

Name (Please print)

Signature:

Date: