

# Career Change Program

Proposed timeline for 2012 Intake



Australian Government



DATE	ACTION
9 August 2011	Invitation memo to schools requesting Expression of Interest for 2012 Program
26 August 2011	Closing date for school Expression of Interest
3 September 2011	Applicant vacancies advertised in the press and on <a href="http://www.teaching.vic.gov.au">www.teaching.vic.gov.au</a>
18 September 2011	Closing date for applications
19 September - 17 October 2011	Shortlisting, interviewing and referee checks completed by school selection panels.  Qualification and employment details and literacy test responses of recommended applicants forwarded to the Schools Recruitment Unit for assessment
18 October 2011	Selection completed, schools have advised the Schools Recruitment Unit of the preferred candidates and provided applications and full documentation. (faxed to 03 9637 3418)
24 October – 31 October 2011	Qualification assessment of nominated applicants by VIT and University provider
3 November 2011	Schools notified of confirmed qualified status of nominated applicants
3 November 2011	Job offers made by the schools to the successful applicants (including Career Change contract and VIT registration material)
6-11 November 2011	School visits by nominees
17 November 2010	Job offers accepted
21 November 2011	Enrolment of successful applicants with the University provider finalised
21 November 2011	Trainees commence employment in schools and undertake Summer School and Induction
5-9 December 2011	Summer school (phase 1- University component) for trainees (to be confirmed)
14 – 15 December 2011	Mentor training program for school mentors at University provider premises*
9 – 25 January 2012	Summer school (phase 2 – University component) for trainees
17 January 2012	Permission to Teach finalised for Career Change Trainees
1 February 2012	Trainees commence classroom duties in designated schools.

\* Mentors who have already completed the Department's Induction and Mentoring for Beginning Teachers Program do not need to participate.