

**DEPARTMENT OF HUMAN SERVICES  
MATERNAL AND CHILD HEALTH SERVICES  
WORKFORCE PLANNING  
As at 30<sup>th</sup> June 2009**



**MUNICIPALITY:** \_\_\_\_\_

1. Please complete the following

	<b>Total Number of Staff</b>	<b>Total Effective Full Time (EFT)</b>	<b>Number of EFT vacancies on 30<sup>th</sup> June 2009</b>	<b>Number of EFT vacant in the previous 12 months from the 30<sup>th</sup> June 2008</b>
Universal MCH Nurse				
Coordinator MCH Nurse				
Coordinator Non MCH Nurse				
Enhanced MCH Service MCH Nurse				
Enhanced MCH Service Non MCH Nurse				

2. Please indicate the number of **MCH nurses** within each of the age groups listed (including coordinators who are MCH nurses and permanent relievers):

<b>&lt;45 years</b>	<b>45-50 years</b>	<b>51-55 years</b>	<b>56-60 years</b>	<b>&gt;60 years</b>	<b>Total</b>

3. Highest MCH Nursing Qualification of each MCH Nurse (including coordinators who are MCH nurses):

	<b>Certificate</b>	<b>Diploma</b>	<b>Degree</b>	<b>Graduate Dip</b>	<b>Masters</b>	<b>Total</b>
Number of Full Time MCH nurses						
Number of Part Time MCH nurses						
Number of Permanent Relieving MCH nurses						
<b>Total</b>						

**Please return this form to Department of Human Services, Regional Maternal and Child Health contact.**

*\*A vacancy is a salaried, funded position, which could be filled if a suitably qualified and experienced nurse was available, and which has been advertised (either internally or externally) or which will be advertised in the immediate future. It generally reflects the difference between the staffing level required and the actual staffing level at a point in time. DHS Nurse Policy Branch definition*